

## YMCA—YWCA Employment Opportunities

*Opportunities to learn, lead, and grow.*

### FACILITY SERVICES

**Position:** Facility Services Director

**Location:** Kamloops Community YMCA-YWCA

**Compensation:** Competitive salary and comprehensive benefit package

**Schedule:** Full-time shift work, some evenings and weekends required

**Placement date:** September 2021

#### **Job Description:**

Reporting to the GM of Health, Fitness and Aquatics, the Facilities Services Director is an integral part of the Senior Leader team.

This position plays a key leadership role in implementing standards of service excellence in the areas of cleaning and maintenance to ensure the delivery of high quality service to members and participants.

#### **Major Responsibilities and Abilities:**

The successful candidate will be enthusiastic and demonstrate strong organization, leadership, and interpersonal skills. This position is responsible for providing recruitment, training and development to a team of staff and volunteers. Budget and management thereof as well as the development and implementation of a fully integrated cleaning program, comprehensive preventative maintenance program, risk and asset management as well as securing contracts and supervision of out sourced projects and capital project management. They take a leadership role in providing justification for efficiency and environmental standard improvement projects.

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## Qualifications:

- Strong leadership skills and supervisory experience
- 5 years experience in a related field
- Pool Operators Level 1
- Pool Operators Level 2 or must be acquired during employment
- OFA Level 1 First Aid
- WHMIS Certification
- Strong computer skills particularly within Word, Excel and Outlook
- Minimum 4th Class Power Engineer an asset
- Other trades certifications an asset

## Competencies:

*Commitment to Mission, Vision and Values:* Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and values of YMCA of Kamloops.

*Service Attitude:* Identifies needs and wants of members/participants as priority and responds in an effective and timely manner to enhance every person's Y experience.

*Relationship Building:* Builds positive interactions both internally and externally to achieve work related goals.

*Welcoming:* Treats everybody in a friendly and respectful manner. Creates a pleasant, user-friendly atmosphere. Goes out of your way to make people feel at ease and makes an effort to learn the names of staff, volunteers, and patrons.

*Quality Focus:* Ensures that services criteria for self, staff, and programs are set, reviewed and surpassed regularly to provide excellent service delivery.

*Adherence to the YMCA Child Protection Policies and Procedures:*

**\*Please note that a satisfactory criminal reference check must be received prior to starting employment.**

## Application Process:

Please apply with cover letter and resume, to:

Ashley Kotai  
General Manager, Health Fitness and Aquatics  
Downtown YMCA—YWCA  
400 Battle Street, Kamloops BC

**Application Deadline:  
September 10, 2021**

**KamloopsY.ca**

*Building healthy communities*

400 Battle Street, Kamloops BC  
150 Wood Street, Kamloops BC