



**Kamloops  
Community  
YMCA-YWCA**

## **YMCA Employment Opportunities**

### **Health and Fitness**



# Opportunities to learn, lead, and grow.

#### **FITNESS & VOLUNTEER COORDINATOR**

**Location:** 400 Battle Street & 150 Wood Street

**Compensation:** Starting wage \$18.03  
Extended Health , Dental, vacation pay,  
Y Membership

**Schedule:** Full Time 35 hrs per week  
Various shifts some evenings and week-  
ends (medical leave contract position)

**Placement date:** September 2021

#### **Job Description:**

Reporting to the Director of Health and Fitness. The Fitness & Volunteer Coordinator is responsible for delivering Health, Wellness, Fitness, Weight Room, Personal Training Programs/Services including Orientation Programs and recruiting and maintaining volunteer records for the Kamloops Community YMCA-YWCA. This position emphasizes interaction with membership in both individual and group settings. He/she will exemplify the YMCA values of Caring, Honesty, Respect, Responsibility and Inclusiveness in all aspects of the position. This a temporary contract position within our organization.

#### **Major Responsibilities and Abilities:**

The Fitness & Volunteer Coordinator will work a variety of shifts, with some evenings and weekends at the Downtown Location and the John Tod Centre Y.

Expected to be on the fitness floor 75% of the time engaging and building relationships with members and volunteers, conducting weight room orientations and teaching a variety of group fitness classes.

## **Building healthy communities**

# YMCA/YWCA Employment Opportunities



Direct on floor program/service delivery in the Centre(s) with a focus on the weight room and services included in our Membership bundle.

Participates in active communication with Director(s) of Health and Fitness, staff and volunteers.

Capable of taking on a leadership role (Duty Manager) when needed, respond to members/staff/volunteer concerns and questions in a timely matter.

Expectation to participate in special events.

Applicant must work well with the public.

Assist in recruitment, training and evaluation of volunteers/staff and maintain volunteer files.

Strong interpersonal and communication skills.

Assist where needed with last minute class coverage, and help out in other departments ie member services, play care, etc.

## **Qualifications:**

Degree or diploma or experience in related field

YMCA or approved group fitness instructor certification

YMCA or approved weight training certification

CPR/First Aid

Able to teach a wide variety fitness classes and weight training programs

Exceptional organizational and planning skills

Computer skills, ActiveNet, excel, word, publisher, Microsoft Office 365

## **Would be an asset:**

YMCA Educator

YMCA or approved personal training certification

# Building healthy communities

# YMCA/YWCA Employment Opportunities



## Knowledge and Skills:

**Customer Service Focus-** pursuing member's need and expectations and then exceeding them.

**Leadership-** inspire staff and volunteers and one self to want to make a difference, to take action to achieve desired results.

**Teamwork-**ability to work effectively in a diverse environment to achieve the common goals, mission of the organization.

**Creativity/Innovation-** develops new ways of approaching concepts and ideas. Adapts to a changing environment with ease and efficiency.

**Self-Management-** ability to work independently with prescribed parameters and is disciplined in setting priorities and outcomes.

**Commitment to Health and Safety-** acknowledges and understands how to manage and educate others of risk and harm reduction.

## Application Process:

**Resumes can be submitted in person or by email until Sept 27, 2021**

Ashley Kotai, GM of Member Services, Health, Fitness and Aquatics  
400 Battle Street  
Kamloops, BC  
ashley.kotai@kamloopsy.ca

Please include a cover letter, resume and a photocopy of current first aid and fitness certificates. Please be advised that only those applicants selected for an interview will be contacted.

**\* Please note:**

- A criminal reference check must be submitted for review prior to starting employment

- Any successful candidate must be fully vaccinated for COVID-19 as per the Kamloops YMCA-YWCA Vaccination Policy

# Building healthy communities