



Early Learning & Care Consultant- Child Care Resource and Referral (CCRR)

The YMCA of Kamloops BC is seeking qualified, passionate applicants to join our CCRR team!

Location: Kamloops, CCRR (150 Wood St)

Schedule: P/T 28-30 hours/week.
Occasional evenings or weekends

Competitive wage:

- \$28.50 per hour
- paid sick days
- sick days for family members
- great benefits
- YMCA membership
- Annual YMCA Pension contribution of 5%

Placement date: ASAP

**Closing Date April 14, 2024
at 11:59pm**

Interviews will commence upon application submission.

At the YMCA we're committed to helping children and families thrive. Child Care Resource and Referral (CCRR) provides services and support to the child care workforce and parents throughout Kamloops and surrounding area. We work to enhance the availability and quality of child care services by providing information, support, resources as well as referral services to families for childcare and programs.

Working at the YMCA means you are part of a passionate, fun, and positive working environment. At the YMCA, we believe that people are our greatest asset. Our team members receive professional development opportunities, FREE trainings, and opportunities for growth and promotion.

Major Responsibilities and Abilities:

Provides support, resources, and referral for child care providers and families. Services for parents include information about child care and child care subsidy, help finding child care, referral to community resources, educational opportunities and play based activities/programs. Services to child care providers, including start up and administrative information, registry listing, workshop and networking opportunities, and access to a resource and toy library. The successful candidate will be highly organized, efficient, and demonstrate attention to detail and a strong ability to multi-task as they work to meet the needs of the region.

Qualifications:

- Early Childhood Education Certificate or equivalent training
 - Experience working in child care (Asset)
 - Proven computer skills and ability to work with Microsoft Office
 - Excellent customer service principles and practices
 - Excellent time management and teamwork abilities
 - Child Care First Aid/CPR certificate an asset
 - 3 professional references included in application
 - Criminal Reference Check with Vulnerable Sector Search. The YMCA will provide applicable paperwork.
- *Please note only those selected for an interview will be notified.**

Application Process:

Please apply with cover letter and resume to:

Nicole Ward – CCRR Coordinator

nicole.ward@bc.ymca.ca

Consideration of applicants will begin immediately